CHAPTER THREE

GENERAL ACTIVITIES CARRIED OUT BY THE INTERN

3.1 Description of the intern activities

The internship was schedule for two months that is October and November in which the intern was involve in so many activities such as creation of physical and suspended files, carry on port operations, warehouse, inventory and many others.

My first day at SABC was very exciting because that was the first time I entered such company, we came early in the morning at about 7:30 we introduce ourselves to the various staffs. We were asked to just observe the company for some few days.

During these days we have some lectures and notes about the things in the company for example the number of vessel the company owns and the policies of the company.

Below are some 0f the activities which was been carried out during my period in the internship.

* Port operations

These are activities associated with ports including operations of vessels, cargo handling equipment, locomotive, trucks, vehicles, storage and warehouse facility. SABC import raw material such as wheat, malt, and corn from European countries. At the port (Douala sea port) the intern was involved with activities such going onboard vessels to check the raw materials, collecting information about the vessel transporting the raw material (BOLLERE). Information such as the time the time which the truck enters the port, the time which the loading is been conducted, the time which it ends and also the time which the truck leaves the port. A check was also conducted on the trucks which where transporting the various raw material to make sure that they are well fit for the transportation. There the number of each vessel was taken down. It should be noted that safety is consider as one of the first priority at the port.

Some equipment found at the port include, cranes, forklift machine.

* Warehouse operations

A warehouse is a large building where raw materials or manufactured goods are been stored to their distribution for sale. There are many types of warehouse which will be discuss below

* Bonded warehouse

This is a warehouse which are licensed by the government to accept imported goods for storage unstill the payment of custom duty

* Private warehouse

These warehouses are owned and operate by manufacturer and merchant to fulfil their own storage need

* Public warehouse

A public warehouse is a specialized business establishment that provides storage facilities to the general public for a certain charge

* Benefits of warehouse management
* Warehouse management reduces picking error
* It helps to maximize the use of space
* It helps to match a balance between customer demand and supplier

At the warehouse safety is considered as the first priority, therefore some safety measures are taken into consideration before any activity is been carried out. Some of this safety measures include; putting on helmet, reflective jacket and safety boots.

At the warehouse, the activities I carried was based on the following duties

Received of goods at the warehouse, here when the materials arrive, the inventory office and some warehouse supervisors will supervise the offloading of the goods or material from the supplier by accompanied with a consignment note or a bill of lading. This process begins by cross checking the containers number and the seal number. If these two number correspond on what is on the consignment note, they will proceed by unveiling and do physical count on the containers before unloading the materials in the warehouse. The reason why we carry on this inspection is to make sure that the container belongs to them.

* Creation of physical and suspended files

Physical files are the actual files that are stored on a computer storage device such as hard drives or flash drives. Information such as tracking database, pro forma invoice are been stored in the physical files then printed out. When this files are being printed out suspended files are being created. Suspended files are case for keeping documents that is made out of cardboard and can be hung by metal edges in filling cabinet. When the suspended files are created they are being taken into the archive room where they are being stored and anytime which is been needed can be easily access

* Inventory management operations

This complete list of items which are in stock. The intern was involved in activities such as inventory. Every month end inventory is been conducted.

3.2 Experience gained during the internship period

Working with the company for the first time was great at the company, intern were working with well trained and talented staff with good skills and talented knowledge of logistics management. The internship experience was very great and the fact that I could easily relate classroom work with real life seenario was one of the major experience I gained during the internship period. However, the following lessons and experience I gained during the internship are as follows

* Team work

I was able to work and collaborate with some staff at the company. Working with the department increased my knowledge of understanding and reasoning through our sharing of ideas. Teamwork made me to be strong and adaptive to the company and increased my communication skills

* Gained skills

I gained professional skills on how to approach a customer and creating solution to problems

* Time management

Time management skill was improved as I become more conscious of the task given and was able to meet up with the deadline given present or submit the task

* The internship has great influence life and will continue to influence it in that the profession skills gained will help me be an entrepreneur in the future

3.3 Comparison of Theory and Practical

3.3.1 Differences

* Theory gives mental ideas towards the domain in question but practical gives skills and better understanding
* Theory can be easily forgotten but practical last for a long period of time

3.3.2

* It both complement and increased the rate of understanding and knowledge
* It helps create understanding and complementation in the domain concerned

CHAPTER FOUR

EVALUATION OF THE INTERNSHIP

The industrial training carried out in SABC is characterize with some weaknesses, strength and opportunities. The following are some of the evaluation of SABC company

4.1.1 Strengths of SABC

SABC company caught my admiration and credit in the following domains

* Conduct: SABC showed up a very ethical and empathetic moral towards all its intern. That is ensuring that all intern and other workers take part in the daily morning routine. The staffs also make sure the intern were well nurtured with the necessity of good moral behavior at work places, avoiding corruptions and scandals
* Discipline: Late coming, noise making and other indiscipline acts work side and were indecency seriously handled at SABC. Victims either sent home or seriously warned and punished. This guaranteed total discipline and good behavior most especially among the intern
* Hospitality: SABC company did welcome every intern with warm arms each and every intern had a comfortable sitting space in a comfortable environment
* Devotedness: SABC is highly devoted towards the discharge of its duties
* Decision making: Before taking a decision, SABC makes sure that everyone voice is heard, everyone opinion concerning the matter at hand count in the company and more ideas will be generated

4.1.2 Weaknesses of the organization

* Late coming, irrespective of the sanction laid for late coming, some of the staff of the SABC were victims of coming late at work
* About 90 percent of the working staff of SABC are francophone
* Also one of the weakness of SABC is that they do not have enough vehicles to transport personnel

4.1.3 Opportunities

Opportunity refers to favorable external factors that could give an organization a competitive advantage. The opportunities of SABC are as follows

* SABC is the undisputed leader in drinks in Cameroon and a reference in Africa

4.1.4 Threat of the organization

* The influence of covid has greatly threaten the company of SABC. This is because during this period the economic activity of SABC was very slow
* Competitive force from the public has greatly affect the company since customers are now demand product from other firms.